

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

February 12, 2015

### Public Session

#### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:08 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Nicholas J. Netta, RA	(X)	( )	( )
Vice President	Richard Picatagi, LLA	(X)	( )	( )
Board Member	Obiora Agudosi, RA	( )	( )	(X)
Board Member	Diane Goté, CID	(X)	( )	( )
Board Member	Kishor Y Joshi, RA	( )	( )	(X)
Board Member	Arthur F Margiotta, RA	(X)	( )	( )
Board Member	Louis J Mraw	( )	( )	(X)
	Government Member			
Board Member	Michael G. Soriano, RA	(X)	( )	( )
Board Member	Albert Zaccone, RA	(X)	( )	( )
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; and Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects; and Martha Richardson staff member of the Board of Professional Engineers and Land Surveyors.

**ALSO PRESENT:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs.

#### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*January 8, 2015*

Edification was made to page two.

**ACTION:** Mr. Zaccone motioned to approve of the minutes as amended. Mr. Soriano seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Mr. Netta announced that there are two investigative inquiries pertaining to ITEM No. 102358 at 10:30am and - 11:30am.

Mr. Netta also reminded the Board members that the March 12, 2015 meeting has been canceled.

Mr. Kirk informed the Board that he had a phone call from Linda O'Shea, Director / Administrator of Interior Design program at Kean University, concerning using the term "interior architecture" which may conflict with the Board's statutes and regulations.

**V OLD BUSINESS**

A Previously closed disciplinary matter

ITEM NO. 88654

A. Zaccone

Respondent/s: PIMPAO, Edmund J. - AI011401

Architectus, LLC - no COA

On May 9, 2013, the Board unanimously voted to issue the settlement letter with the addition of Mr. Pimpao to take two 3-credit college ethics course. On June 12<sup>th</sup>, the Board reviewed a copy of the signed settlement letter from Mr. Pimpao; a copy of the Board's May 23<sup>rd</sup> letter regarding the ethics course he needs to complete; and copies of certificates of completion from Mr. Pimpao. The Board tabled this matter until the next meeting. On July 10<sup>th</sup>, the Board reviewed a copy of the signed settlement letter from Mr. Pimpao; a copy of the Board's May 23<sup>rd</sup> letter regarding the ethics course he needs to complete; and copies of certificates of completion from Mr. Pimpao. After some discussion, the Board unanimously voted to advise Mr. Pimpao that the courses he took were denied and did not satisfy the requirement in the settlement letter. Advise him that he has 30 days to provide proof that he has signed up for two (2) three-credit college courses on ethics. On September 11, 2014, the Board unanimously voted to send a letter to Mr. Pimpao advising that the professional

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practice course was accepted by the Board. However, the Construction Management course was not approved and he needs to submit an additional course for board approval to comply with the settlement letter.

2/12/15 Mr. Pimpao submits proof and grade for the professional practice course and submits business ethics courses as well as curriculum of three architectural schools for board review and approval.

**ACTION:** Mr. Zaccone will review the curriculum report to the Board at the April meeting.

**B Regulation**

Proposed New Rule to N.J.A.C. 13:27-4.4; 13:27-8.5A and 13:27-9.6, which requires professional boards to provide credits toward requirements for licensure for veterans with substantially equivalent training.

2/12/15 Board to adopt the proposed rule.

**ACTION:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, informed the Board that no comments were received and the comment period has ended for N.J.A.C. 13:27-4.4; 13:27-8.5A and 13:27-9.6, which requires professional boards to provide credits toward requirements for licensure for veterans with substantially equivalent training. Mr. Zaccone motioned to adopt the proposed new rules and incorporate into the architect regulations, N.J.A.C. 13:27-4.4, the landscape architect regulations, N.J.A.C. 13:27-8.5A and the interior design regulations N.J.A.C. 13:27-9.6 respectively. Mr. Picatagi seconded the motion. It passed unanimously.

**VI NEW BUSINESS**

**A Landscape Architect Continuing Education Course review report**

**APPROVE**

- 1 Vegetation Identification for Wetland Delineation: Winter - February 19 & 20, 2015 offered by Rutgers University - **7 hours** for February 19 and **7 hours** for February 20, 2015.
- 2 Erosion and Sediment Control - April 9, 2015 offered by Half Moon - **6 hours**
- 3 Erosion and Sediment Control - April 16, 2015 offered by Half Moon - **6 hours**
- 4 Retaining Wall Design and Slope Stabilization Techniques (version 2) - April 8, 2015 offered by Half Moon - **6 hours**
- 5 Stormwater Management for Municipal Separate Storm Sewer Systems (MS4s) - April 21, 2015 offered by Half Moon - **6 hours**
- 6 Stormwater Management for Municipal Separate Storm Sewer Systems (MS4s) - April 29, 2015 offered by Half Moon - **6 hours**

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- 7 Walking Tour of Mid-Town New York Urban Landscapes designed by Zion, Breen and Richardson - April 11, 2015 offered by NJ ASLA - **4 hours**
- 8 Street Tree Selection and Management - March 10, 2015 offered by NJ Nursery & Landscape Association - **1 hour**
- 9 Designing with Natural Stone - March 10, 2015 offered by NJ Nursery & Landscape Association - **1 hour**
- 10 EAB 101: An Intro to Protecting your Ash - March 10, 2015 offered by NJ Nursery & Landscape Association - **1 hour**
- 11 Perennials: What is new, what is difference, what is useful? = March 10, 2015 offered by NJ Nursery & Landscape Association - **1 hour**
- 12 Designing with Ornamental Grasses - March 10, 2015 offered by NJ Nursery & Landscape Association - **1 hour**
- 13 Annuals: Look what they did to my bedding plans - annuals used to be so simple - March 11, 2015 offered by NJ Nursery & Landscape Association - **1 hour**

*Request for re-consideration for continuing education credits by the board:*

Evolving Strategies for Evolving Landscapes - January 8 & 9, 2015 offered by New Directions in the American Landscape - **5 hours** for January 8 and **5 hours** for January 9, 2015

DENY

APSP Pool & Spa Construction course - January 25 to 27 2015 - offered by Assoc of Pool & Spa Professionals – this is a contractors course not landscape architecture

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Mr. Soriano seconded the motion. It passed unanimously.

**B Site Plan Rule**

Mr. Picatagi requested that some notification concerning the revised Site Plan Rule to all licensees as well as the code officials. Acting Executive Director Kirk informed the Board that the Board's website, including the websites for landscape architects and interior designers, are currently undergoing a change. An alert can be posted on the websites of the professions involved in the Site Plan Rule. Links can be placed on the Architect website for the landscape architect and interior design websites.

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C Correspondence

- 1 Copy of a January 26, 2015 e-mail from Kathy Hillegas, NCARB, pertaining to two very important items: IDP Streamline Implementation Survey and Licensure Task Force's Request for Proposal for an Accelerated Path to Architectural Licensure for Board review.

**ACTION:** The Board agrees that the streamlining of IDP may help other states but New Jersey continues to require IDP be completed in no less than three (3) calendar years and there are other states that require three years as well.

- 2 Copy of a memo from Michael Armstrong, Chief Executive Officer of NCARB, regarding the "American Board of Architecture" which is seeking endorsements necessary to establish itself as an accredited body of architecture schools is attached for Board review.

**ACTION:** Duly noted.

D Information

- 1 Copy of the January 2015 Member Board E-News from CLARB is attached for Board review.

**ACTION:** Duly noted.

- 2 Copy of the NJ Department of Community Affairs Electronic Plan Review user manual for Board review.

**ACTION:** DAG Albertson informed the Board that she received this from Larry Powers and that he had concerns. After some Board discussion, at the end of the process signed and sealed drawings need to be submitted to the appropriate official.

- 3 Digital signature and seal transmitted electronically

DAG Albertson informed the Board that recently the Board of Professional Engineers and Land Surveyors have drafted regulations for digital signatures and seals transmitted electronically. The regulation is in the review process and once they are put out for proposal the Board can review them.

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E Legislation

S-2549 which creates Construction Trades Licensing Board for licensing and regulation of several construction professions; creates new division for homeowner protection in Department of Law and Public Safety.

**ACTION:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, was present and informed the Board that this Bill was first introduced in 2006 and the Board took no position at that time. The Bill continued to be introduced every year and made no progress. The Division has no new information on this bill or its movement. Mr. Soriano informed the Board that because there was talk at AIA concerning the bill, he asked Mr. Kirk about the bill.

After some discussion, Mr. Zaccone motioned to oppose this bill as the Board agrees with the Division's comments on this bill. Mr. Soriano seconded the motion. It passed unanimously.

VII **REVIEW OF APPLICATIONS**

A. **Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: \* - NCARB Council Record Holder

Felicia Santiago*	Lucio Santos*	Jeffrey Puleo*
Cortney Walleston	Kathleen P Starghill-Sherrill*	Pragnesh Surti*
Baschnagel, Marcia K*	Beilharz, Kraig A*	Bucher, Alissa C*
Mark T Nicholson*	Brian T Kern*	Robert Kubicek*
Patterson, William L*	St. Cyr, Aimee L*	Kyuongmin Seo*
Bentel, Paul L*	Engle, Brian V*	Matthew Ellsworth*
Oliver Wischmeyer*		

**ACTION:** Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Soriano seconded the motion. It passed unanimously.

B. **Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Laura Asaibene	Michael P Doster	Jennifer Kozicki
Patrick J Mawhinney	Jin Park	Jason J Patchel
Maria D Pereira	Daniel Rozentsvayg	Jennifer L Schmitt
Matthew Weiss	Philip D Wells	Joseph M Cestaro

**ACTION:** Mr. Margiotta motioned to approve the above individuals to take the ARE Examination. Mr. Zaccone seconded the motion. It passed unanimously.

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**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Donna M. Miller

**ACTION:** Mr. Margiotta motioned to approve Ms. Miller for licensure inasmuch as she has completed the Architectural Registration Examination. Mr. Soriano seconded the motion. It passed unanimously.

**D Certificate/s of Authorization**

- 1 MORGAN ATELIER ARCHITECTURE, LLC** **Architecture**  
23 Orchard Road  
Skillman NJ 08558

Responsible Architect: Peter S. Morgan - License #AI013869

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by one New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 2 DMA ARCHITECTURE, LLC** **Architecture**  
601 W Forth Street  
Winston-Salem NC 27101

Responsible Architect: Craig T Dishner - License #AI019734

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by one New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue a Certificates of Authorization to the above two firms. Mr. Zaccone seconded the motion. It passed unanimously.

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**3 KEY ARCHITECTURE, INC**  
1807 Cherokee Road  
Florence NC 29501

**Architecture**

Responsible Architect: Randolph S Key - License #AI015971

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 69% of the shares in business with four unlicensed individuals who own 5.30% of the shares and ESOP owns 25.7% of the shares. This application appears to comply with statutory requirements. **NOTE:** Summary of stock transactions are attached for board information.

**ACTION:** After some discussion, Mr. Margiotta motioned to issue a Certificates of Authorization to Key Architecture, Inc. Mr. Zaccone seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Licensure without examination:**

The following individuals submit completed applications for licensure without examination and are recommended for licensure. \* - CLARB Council Record Holder

Huot, Scott C

Trini Rodriguez\*

**ACTION:** Mr. Picatagi motioned to license the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Zaccone seconded the motion. It passed unanimously.

**B Initial Licensure by examination: LARE taken**

The following individual has submitted a completed application for licensure inasmuch he/she has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure. \* - CLARB Council Record Holder

Rachel Stark\*

**ACTION:** Mr. Picatagi motioned to license Ms. Stark inasmuch as she has complied with the requirements for licensure. Mr. Zaccone seconded the motion. It passed unanimously.

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**C Certificate/s of Authorization**

The following firm has submitted a completed application for a Certificate of Authorization and is recommended for approval.

**1 SCENIC LANDSCAPING LLC**

**Landscape Architecture**

7 Argyle Street

Haskell NJ 07420

Responsible Landscape Architect: Matthew Jones - License #AS001190

**2 KELLER & KIRKPATRICK, INC**

**Landscape Architecture**

301 Gibraltar Drive

Morris Plains NJ 07950

Responsible Landscape Architect: Paul M. Szmaida - License #AS000093

**ACTION:** Mr. Picatagi motioned to issue a Certificates of Authorization to the above two firms. Mr. Zaccone seconded the motion. It passed unanimously.

**IX PUBLIC COMMENTS**

Seeing no one present from the public, Mr. Netta proceeded to the next item on the agenda.

**X EXECUTIVE SESSION**

Mr. Zaccone motioned to go into executive session for the purposes of conducting the investigative inquiries, reviewing the minutes and other items in executive session. Ms. Goté seconded the motion. It passed unanimously.

**XI NEXT MEETINGS**

April 9, 2015

Regular Meeting

Union Room - 3<sup>rd</sup> Floor

Investigative inquiry with the respondent pertaining to ITEM No. ITEM NO. 102287 @ 10:30am

Investigative inquiry with the architect pertaining to ITEM No. ITEM NO. 102287 @ 11:30am

May 14, 2015

Regular Meeting

Union Room - 3<sup>rd</sup> Floor

**XII ADJOURNMENT**

The meeting adjourned at 2:30 pm.